School of Social Work
Continuing Education Checklist

Please use the following checklist to aid in processing continuing education applications.

**For course approval, submit the following items to the School of Social Work:**

- [ ] Application - Course Description
- [ ] Application - Presenter Profile
- [ ] Payment for Course

**Once course approved, submit the following items to the School of Social Work:**

- [ ] UGA Attendance Sheets
- [ ] Typed Attendance Roster

For any questions, please contact:
Mumbi Mwaura, Program Coordinator
Phone: (706) 542-5450
Email: swconted@uga.edu

Mailing Address:
UGA School of Social Work
279 Williams Street
Athens, GA 30602