

International Independent Study Checklist – Graduate Credit:

(for UGA credit and/or supervised by UGA faculty, including thesis and dissertation research)

1). Read carefully the State Department information on the country:

http://travel.state.gov/travel/travel_1744.html

and register your trip with the nearest U.S. Embassy:

http://travel.state.gov/travel/tips/registration/registration_4789.html

2). If the country is listed as under Travel **Alert** at the site above, please provide a 1-2 page description of your plans for enhancing your own safety, your prior experience in the country or region, and any other information which demonstrates that you are adequately informed about and prepared for the risks you may encounter.

If the country is listed as under Travel **Warning**, please immediately contact Dr. Kasee Clifton Laster, klaster@Uga.edu or 706-425-3275.

3). Visit the University Health Travel Medicine Clinic at least 2 months prior to your planned travel. The contact number is **706-542-5575**.

Also read carefully the CDC information on the country:

<http://wwwn.cdc.gov/travel/>

4). Discuss with your professor any specific risks relevant to the type of research being conducted. Also read this useful general advice for students living, working, and studying abroad:

http://oie.uga.edu/docs/education_abroad/student_docs/pre-departure_orientation_packet.pdf

5). After reviewing all of this information carefully and making an informed decision about your participation, sign the appropriate independent study waiver and return to OIE (document to be attached).

6). Purchase the study abroad insurance (mandatory, \$1/day). The check should be written to TW Lord and the check and enrollment form (document to be attached) sent to OIE. We will enter the form in our database and pass the payment on to TW Lord.

The insurance coverage and benefits are described at:

http://oie.uga.edu/docs/education_abroad/student_docs/mandatory_insurance_policy.pdf

7). ISIC cards are entirely optional, but many student travelers find them useful. You may learn more about ISIC cards here:

http://oie.uga.edu/docs/education_abroad/student_forms/international_id_card_application.pdf

8). Provide the name, title, address, phone number, e-mail, and any other contact means (URL, fax) if available of an emergency contact person in the United States whom we may contact in an emergency, along with at least one person in the host country with whom you will either be lodging or working closely. The person in the host country should be someone to whom you can turn for help and also someone who can assist us if we cannot get in touch with you. There are places to provide both of these contacts on the TW Lord enrollment form or you may attach the information separately. You may omit this step if you have already provided contact people to Honors.

Note to faculty: if you are sending three or more students to a single location in a single year, or sending a student or two a year to the same location on multiple occasions, the activity will need to be registered and approved as a non-traditional study abroad program. More information can be found at:

http://oie.uga.edu/docs/faculty_staff/program_management/approval_packet_non-traditional_programs.doc