



Request to Exempt/Substitution of Required MSW Course

Please complete this form for any deviations from the stated coursework degree requirements.

Student Name: _____ UGA ID Number: _____

Email: _____ Department: _____ Term: _____

MSW Required Course Exemption/Substitution (<i>Transcript required</i>)					
Substitution Course:			Apply Toward (<i>Academic Advisor signature required</i>):		
Course Number (ex. SOWK7114)	Course Title	Course Units	Course Number	Course Title	Course Units
<i>Rationale for Exemption/Substitution:</i>					

MSW Required Course Exemption/Substitution	
Please waive the following required course: <i>(Academic signature required)</i>	
<i>Rationale for waiving above course:</i>	

Additional Comments:

Signed: _____ Date: _____
Student Signature

Signed: _____ Date: _____
Academic Advisor Signature
(for exemption/substitution only)

Signed: _____ Date: _____
MSW Program Director's Signature
(for exemption/substitution only)

Please Note: Exempted courses will not be listed on the transcript Exempted courses cannot be used to satisfy the course unit requirement for the MSW degree. Students do NOT need to register for exempted courses.

IMPORTANT: COURSE EXEMPTION AND SUBSTITUTION REQUESTS MUST BE SUBMITTED TO THE Academic Advisor before entering the MSW Program. Students will be required to replace course hours with another course; as 60 hours are still required for graduation and Advance Standing require 40 hours.

Office Use Only: Processed by: _____ Date: _____ Notes: _____