

Advising via Zoom

Using SAGE to set up Zoom appointments for student advising



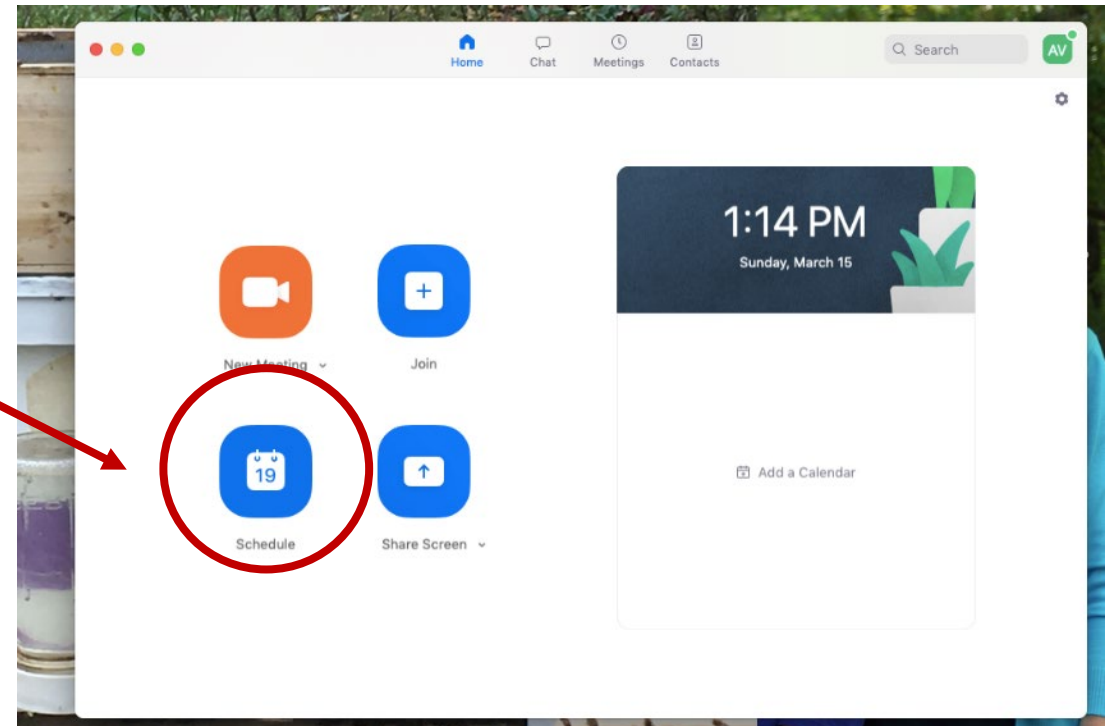
If Zoom is unfamiliar, visit EITS' website for information on how to access and use Zoom

- https://eits.uga.edu/learning_and_training/zoom/



Create a Zoom Meeting

- Log into <https://uga.zoom.us>
- Select Schedule



The student will receive this email:

William Vencill, DoubleDawgs, 3/15/2020 11:45 AM EDT - New

Add a message to Starfish Calendar (optional)

[EXTERNAL SENDER - PROCEED CAUTIOUSLY]

*******NOTE THAT UNTIL FURTHER NOTICE, ALL ADVISING AND ACADEMIC COACHING APPOINTMENTS WILL BE CONDUCTED REMOTELY DUE TO COVID-19. Please check your UGA email for instructions from your advisor about how to be advised remotely.*******

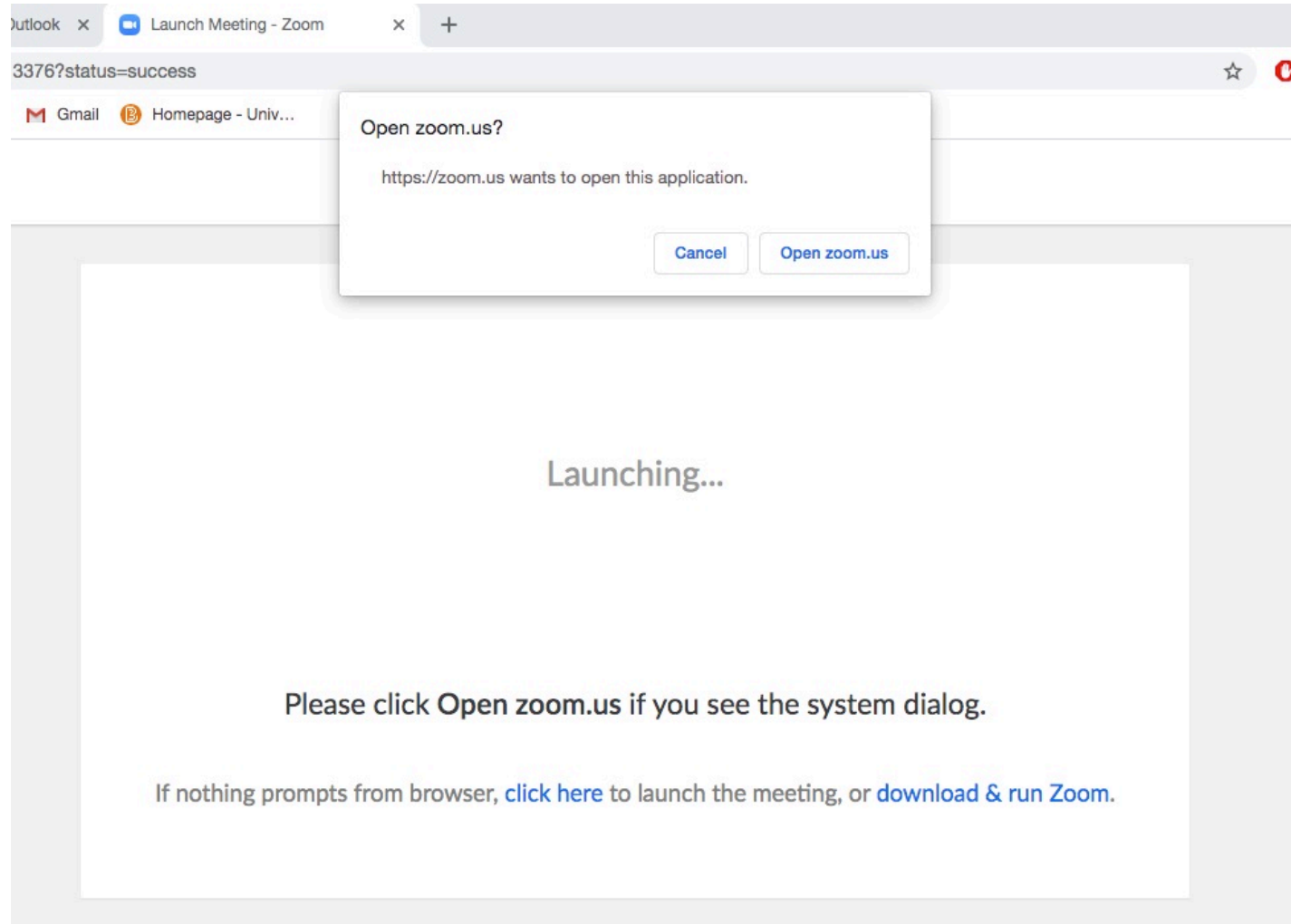
Hi Theresa Vencill,

We're e-mailing you to let you know that William Vencill has scheduled this appointment with you.

William Vencill
3/15/2020 11:45 AM EDT
Zoom meeting: You can contact me by an online Zoom meeting. <https://zoom.us/j/458013376>
DoubleDawgs

This email is a service of Starfish.

When the link is clicked it takes students here:



Students should join from browser

Launching...

Please click **Open zoom.us** if you see the system dialog.

Nothing prompts from browser, [click here](#) to launch the meeting, or [download & run Zoom](#).

If you cannot download or run the application, [join from your browser](#).

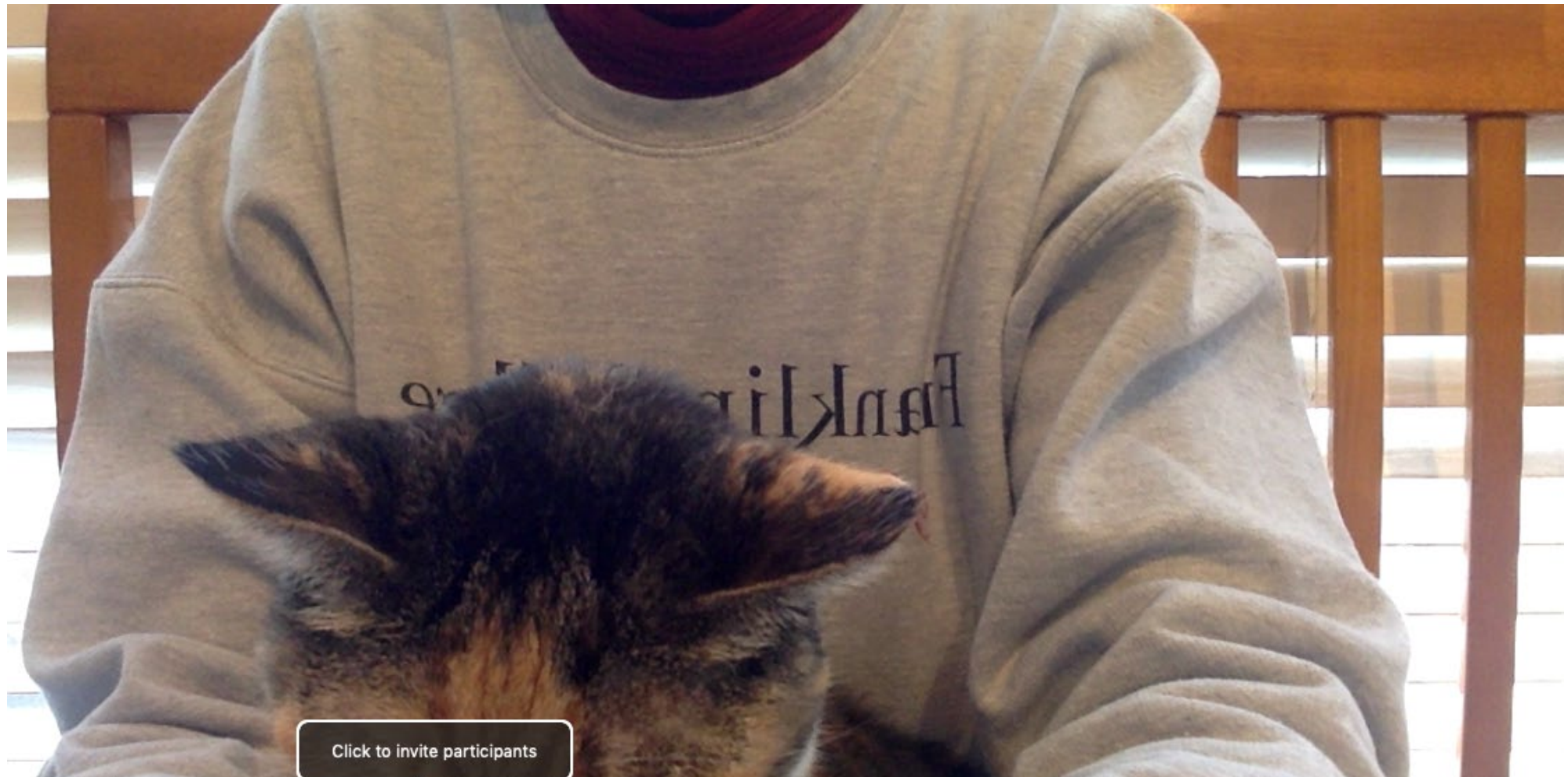
Enter name to join the meeting

Please enter your name to join the meeting

Your Name

Join

Students will be able to see their advisor and also hear them and vice versa.



Click End Meeting when finished

