

From: Faculty in UGA social work <SSWFACULTY@LISTSERV.UGA.EDU> **On Behalf Of** Shari Miller
Sent: Monday, March 23, 2020 4:27 PM
To: SSWFACULTY@LISTSERV.UGA.EDU
Subject: Important -- Revisions to Syllabi

Dear Colleagues,

Thank you for all that you've been doing to reconfigure your classes for the remainder of this Spring 2020 semester to an online instructional format. As you read in the email Dean Scheyett sent late last week and today's email from Provost Hu that includes deadlines, we need to ensure that all of our SSW's course syllabi reflect clearly all necessary modifications including that they:

1. Account for the shortened semester, meaning that the course outline is revised to accommodate to the two weeks of instructional suspension (weeks of March 16 and March 23)
2. Reflect changes to assignments, assessment plans
3. Reflect the shift to and plans for online instruction

Based on Anna's email, you should all have submitted your "moving to online learning checklist" to Anna by today. In addition, Anna and I are asking that you please send all of your revised syllabi to me by **no later than the end of the day Wednesday 3/25**. This will allow us to ensure we have all of what we need to meet both university and CSWE requirements. All syllabi will be reviewed, and I will get back to you if there are any additional modifications needed.

Thank you again -- continuing to send thoughts of health, safety, and care to all of you.

Shari

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