

CONTINUITY OF SERVICE STATUS SUMMARY
UGA LIBRARIES
March 23, 2020

At present, the Libraries' key service priorities are: 1) [helping faculty move to online instruction](#), and 2) transitioning to digital access for library resources and services. We are aided in this work in that the Libraries shifted the majority of our collection investment to online resources years ago.

In implementing our continuity plan, we are:

- Relying on [online access](#) to e-journals, databases, e-books, streaming media, and digitized holdings to fill most library resource needs;
- Providing research assistance via [electronic chat](#) and email (ask@uga.libapps.com);
- Scheduling individual research consultations conducted remotely;
- Working with faculty to offer planned library [research instruction](#) via web conference or other online means;
- Continuing to fill [interlibrary loan requests](#) for electronic/scanned articles from other institutions;
- Filling electronic [course reserves](#) for digital content, and leveraging e-reserves and eLC reading lists service to help faculty move classes online;
- Providing [copyright/fair use assistance](#) for faculty working to move course content online;
- Relying on "[suggest a purchase form](#)" to fill needs for expedited e-book purchases;
- Expanding use of [streaming video services/acquisitions](#) to support instruction;
- Extending book loan periods to July 1 and suspending fines and fees;
- Providing long term laptop loans to students in particular categories as defined by the Division of Academic Enhancement.

At present, **all of our Libraries facilities including the MLC are closed** to the public, but we have a small number of essential staff on-site to support the following services:

- [Front-door pickup](#) at the Main Library for materials pre-requested from the Main Library, Science Library, Shelving Repository, and Law Library;
- Free article, chapter, textbook scanning services for [faculty](#) and [students](#);
- Free emailed scans of archival material from Special Collections (email: sclib@uga.edu);
- By-appointment computer access for students who must be on campus and who lack access to technology (very limited occupancy for distance learning needs); and
- By-appointment access for faculty and graduate students to use archival material at the Special Collections Library to prepare for distance learning.

A service continuity LibGuide is available at: <https://guides.libs.uga.edu/COVID19/> . It includes a resource for faculty preparing for online instruction (<https://guides.libs.uga.edu/COVID19/instruction>) and guidance for our students (<https://guides.libs.uga.edu/COVID19/students>), an [FAQ](#), along with information on other resources and services during the COVID-19 crisis.

The University has additional fair use opportunities to more liberally scan material for instructional use in this emergency situation, and we worked with the Law Library and UGA Office of Legal Affairs on a related statement and scanning service: <https://guides.libs.uga.edu/COVID19/copyright>

In an effort to assist instructors and students engaged in online teaching and learning during the current crisis, the UGA Press has joined other scholarly publishers in opening all of its current e-book content for 90 days via three library aggregators launching such programs: ProQuest, Project Muse, and JSTOR.

The *Georgia Review* will make the digital copy of its new issue on the U.S. Census free to instructors who are reconceptualizing their courses for remote learning. Graduate students researching at the UGA Wormsloe site did not return from break, and we have suspended tours at the Georgia Capitol Building (the Libraries manage the Georgia Capitol Museum). All Libraries programs, events, and tours are cancelled through April 7.

Our services (particularly those that require on-site staff) are subject to change. The Libraries web site provides current information on the status of library services: <https://libs.uga.edu>.